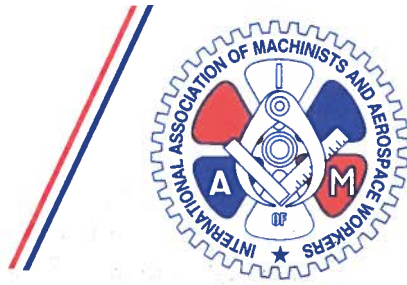


**International  
Association of  
Machinists and  
Aerospace Workers**



9000 Machinists Place  
Upper Marlboro, Maryland 20772-2687

Area Code 301  
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

GL-2 Communications

October 21, 2011

Subj: **Advanced Web Development Class**  
**January 15–20, 2012**  
at the IAM William W. Winpisinger  
Education and Technology Center

To All District Lodge Presidents and Secretary-Treasurers, Local Lodge Presidents and Recording Secretaries, TCU Carmen Division Officers, National Representatives, Assistant National Representatives and Local Lodge Officers

Dear Sisters and Brothers:

This is the official announcement of the IAM's *Advanced Web Development Class* to be held **January 15–20, 2012**, at the William W. Winpisinger Education and Technology Center at Placid Harbor in Hollywood, Maryland.

Offered by the IAM Communications Department, this advance-level class is for local and district lodges that already have a website. The course highlights a more sophisticated use of graphics by using classic principles of design, and it provides an introduction to HTML and cascading style sheets.

Requirements for the course include:

1. Participants must have successfully completed the Basic Web Development Class using Expression Web.
2. Participants must be currently maintaining their lodge's website.

***Registration Forms must be received in the Communications Department no later than Friday, November 18, 2011, and must include the Lodge Officer's signature and Lodge Seal.*** Applicants chosen will be notified by mail and/or email. Please complete the enclosed Participant Registration Form and mail it to:

IAM Communications Department  
**Advanced Web Development Class**  
9000 Machinists Place  
Upper Marlboro, Maryland 20772-2687

Or send by FAX to: (301) 967-4586

**Advanced Web Development Class**

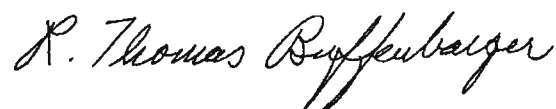
**January 15–20, 2012**

**Page 2**

If you have questions regarding the Advanced Web Development Class, please call the IAM Communications Department at (301) 967-4520.

With best wishes, I remain

Fraternally yours,



R. Thomas Buffenbarger  
International President

RTB/tc

Enclosure: Participant Registration Form

cc: Executive Council  
TCU/IAM Executive Council  
DIR Sloan  
DIR Wagoner  
TCRs

Participant Registration Form  
William W. Winpisinger Education and Technology Center  
at Placid Harbor  
Year 2012 Departmental Programs

**Advanced Web Development**  
**January 15-20, 2012**

**Mandatory - The following information must be filled in**



**Full Legal Name** (as printed on your ID)

**Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.**

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Title: \_\_\_\_\_ Local Lodge: \_\_\_\_\_ District Lodge: \_\_\_\_\_

Gender: \_\_\_\_\_ Territory: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/ State: \_\_\_\_\_ Postal Code/ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ Work Phone: \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ Fax Number: \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Last 4 digits of SSN/SIN: \_\_\_\_\_ IAM Book No.: \_\_\_\_\_

Return this form to: **IAM Communications Department  
Advanced Web Development Class  
9000 Machinists Place  
Upper Marlboro, MD 20772-2687**

**Or, by FAX to: (301) 967-4586**

**Registration Forms *must be* received at the IAM by Friday, November 18, 2011.**

(Please complete reverse side.)

**Advanced Web Development Class**

**January 15-20, 2012**

What HTML development software do you use? \_\_\_\_\_

What graphics programs do you use? \_\_\_\_\_

What browser and version do you use when accessing the internet? \_\_\_\_\_

Did you attend Basic Web Development? YES - When? \_\_\_\_\_ NO \_\_\_\_\_

Have you attended any other classes offered by the IAM at the William W. Winpisinger Center?

Y\_\_\_ N\_\_\_ If yes, which classes? \_\_\_\_\_

**I hereby attest that the proposed participant meets the enrollment policies and requirements of the IAM Communications Dept. and the William W. Winpisinger Education and Technology Center.**

***Lodge Officer's signature, Title  
(Mandatory)***

***Lodge Seal  
(Mandatory)***

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**TITLE**