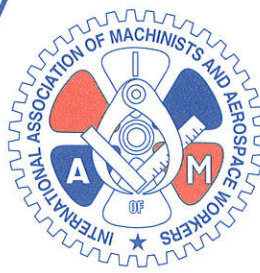


**International  
Association of  
Machinists and  
Aerospace Workers**



9000 Machinists Place  
Upper Marlboro, Maryland 20772-2687

Area Code 301  
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

GL-2 Legislative  
January 19, 2018  
Subject: 2018 Legislative Conference

To All Local Lodge Recording Secretaries in the United States

Dear Sisters and Brothers:

The International Association of Machinist and Aerospace Workers 2018 Legislative Conference will be held on Monday, May 7<sup>th</sup> until Wednesday, May 9<sup>th</sup> at the Hyatt Regency Washington, 400 New Jersey Avenue, N.W., Washington, DC, 20001-1527.

Delegate registration will be held from 9:00 a.m. until 12:30 p.m. on Monday, May 7<sup>th</sup> and from 8:00 a.m. until 9:00 a.m. on Tuesday, May 8<sup>th</sup>.

The opening session will begin on Monday, May 7, 2018 at 1:30 p.m. Legislative Director Hasan Solomon will open the conference and International President Robert Martinez, Jr. will deliver the keynote address. General Sessions will begin at 9:00 a.m. until noon on Tuesday, May 8<sup>th</sup> and Wednesday, May 9<sup>th</sup>. There will be no sessions scheduled for Tuesday and Wednesday afternoons so that delegates may lobby on Capitol Hill. **All delegates planning to attend the 2018 Legislative Conference should pre-schedule meetings with their Congressional District Representative as well as Senators for Tuesday and Wednesday afternoon.**

We will host a Congressional reception on Wednesday evening, May 9<sup>th</sup> and that will conclude our annual Legislative Conference.

With best wishes, I remain

Fraternally yours,

Robert Martinez, Jr.  
International President, IAMAW

RM/tcs

Attachments: Hotel Reservation Form, Delegate Questionnaire

cc: Executive Council/GVP, All COSs, GLRs, SRs, DBRs, BRs, GCs, GLAs, Organizers, DL Presidents, DL STs, LL Presidents in the United States, LL STs, Territory ED REP and COMM REP, WWW Directors, TCU Lodge Officers, HQ Directors and State Council President

# 2018 LEGISLATIVE DELEGATE QUESTIONNAIRE

Complete questionnaire and return **NO LATER THAN April 20, 2018** to:

IAM&AW Legislative Department

9000 Machinists Place

Upper Marlboro, MD 20772

Or fax to: (301) 967-4595

**AND SEND A COPY TO YOUR RESPECTIVE GVP**

**PLEASE TYPE OR PRINT LEGIBLY – PLEASE FILL OUT A SEPARATE QUESTIONNAIRE FOR EACH DELEGATE WHO WILL BE ATTENDING**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

District Lodge: \_\_\_\_\_ Local Lodge: \_\_\_\_\_ GVP: \_\_\_\_\_

Business Phone#: \_\_\_\_\_ Business Fax#: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Name of Spouse/Guest(s) Attending: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Congressional District: \_\_\_\_\_

Appointment Date/Time: \_\_\_\_\_

Please enter how you want your name badge to read:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

District Lodge: \_\_\_\_\_ OR Local Lodge: \_\_\_\_\_

NOTE: HOTEL RESERVATIONS MUST BE MADE NO LATER THAN MARCH 30, 2018.

# IMPORTANT MESSAGE

## TIME IS OF THE ESSENCE FOR BOOKING ROOMS

Reservations must be made by March 30, 2018, therefore it is advised that you make your reservations as soon as possible. IT IS MUCH EASIER for you to cancel your reservations than to wait until the cut-off date of March 30, 2018. After that date the hotel does not have to honor our rate (and RARELY does) and there may not be any rooms available regardless of the rate.

**PLEASE NOTE THE HOTEL HAS A 48 HOUR CANCELLATION POLICY- PLEASE CANCEL BY 2:00 p.m. Eastern Time TWO DAYS PRIOR TO ARRIVAL TO AVOID A ONE NIGHT'S ROOM AND TAX PENALTY.**

We are requesting that you bring a personal check (no cash) to cover the MNPL contribution of \$60.00.

IAMAW 2018 Legislative Conference  
Hotel Reservation Form  
May 06 - 09, 2018  
HYATT Regency Washington on Capital  
Hill 400 New Jersey Ave. NW  
Washington, DC 20001

Please mail, fax or email this form to:

Mail: Metropolitan Travel Services  
4520 Old Columbia Pike  
Annandale, VA 22003  
Telephone: (800) 662-6363  
Fax: (703) 245-4033  
Email: [iamlegislative@mtsunion.com](mailto:iamlegislative@mtsunion.com)  
Web Link: <https://metropolitantravel.com/iamaw-2018-legislative-conference/>

(Please PRINT or TYPE)

*Rooms are not guaranteed unless this form is received by MTS on or before Friday, March 30, 2018*

Full Legal Name: \_\_\_\_\_ / \_\_\_\_\_  
<First Name> <Last Name>

Address: \_\_\_\_\_  
<Street Address>  
\_\_\_\_\_  
<City> / <State> / \_\_\_\_\_  
<Zip Code>

Email: \_\_\_\_\_

Cell: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

IAMAW Information: \_\_\_\_\_ <District Number> \_\_\_\_\_ <Officer Position> \_\_\_\_\_ <Local Lodge Number>

Hotel Arrival Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Hotel Departure Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Check in time is 3:00 pm. Check out time is 12:00 pm. **Sleeping room rate is \$333.00 single/double per room per night, plus tax.** If sharing a room, please list the names of the guests on the reverse side of this form.

In order to confirm your reservation, you must provide a credit card below for guarantee only. Your credit card will be charged at time of check in. **Cancellation requests must be received by 2:00 PM, 72 hours prior to arrival date in order to avoid a cancellation fee.**

Form of Payment:  
Credit Card: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Visa/MC/Discover/AMEX) (Credit Card #) (Exp Date)

Name as it appears on Card: \_\_\_\_\_

Name of Attendee: \_\_\_\_\_ / \_\_\_\_\_  
*(First Name)* *(Last Name)*

Guest 1: \_\_\_\_\_ / \_\_\_\_\_  
*(First Name)* *(Last Name)*

Guest 2: \_\_\_\_\_ / \_\_\_\_\_  
*(First Name)* *(Last Name)*

Arrival Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Departure Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Number of children in the room under the age of 18: \_\_\_\_\_

If you have any special requests or would like accessibility for a guest with disabilities, please advise.

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