

BYLAWS
Local Lodge FL2196

Federal District Lodge
National Federation of Federal Employees

International Association of Machinists
and Aerospace Workers, AFL-CIO

ARTICLE I

NAME AND TIME OF MEETING

Section 1. This Lodge shall be known as National Federation of Federal Employees, Federal District 1, Local Lodge No. FL2196, International Association of Machinists and Aerospace Workers, Albuquerque, New Mexico.

Section 2. The regular meeting shall be held on the second Friday of each month at 5:00 pm eastern, except when the meeting falls on a generally recognized holiday, in which event a substitute day of meeting shall be set at the preceding meeting.

Section 3. 5 members shall constitute a quorum for a regular meeting.

Section 4. Special meetings shall be called and conducted by the President as set forth in the IAM Constitution.

a. 5 members shall constitute a quorum for a special meeting.

b. Members shall be notified by Email, Shop Bulletin, or U.S. Mail at least forty-eight (48) hours before the date of the special meeting.

ARTICLE II

OFFICERS AND THEIR DUTIES

Section 1. The Officers of this Lodge, their selection, duties, qualifications and responsibilities shall be in accordance with applicable provisions of the IAM Constitution.

Approved: 2-27-12
Effective: 3-1-12

Section 2. The Officers of this Lodge shall consist of a President, Vice President, Recording Secretary, Secretary-Treasurer, Conductor/ Sentinel and a Board of Trustees, consisting of three (3) members. Their term of office shall be for three (3) years.

Section 3. Nomination of Officers will be held at the regular meeting in November. The Recording Secretary shall prepare a suitable ballot and shall have same ready for use at the meeting in December. Polls shall be kept open from 9:00 a.m. to 6:00 p.m., on voting day.

Section 4. Not later than 60 days prior to the election, the Recording Secretary shall notify all members by mail, at the last known home address, of the time, date and place of the nominations and election.

Section 5. Any vacancy occurring in the office of the President shall be filled by the Vice President for the unexpired term.

All other vacancies of office between elections covering Officers, Executive Board members and Delegates shall be filled by temporary appointment by the President of the Lodge with the approval of the Executive Board. Such temporary appointments shall be for such period as is reasonable required to bring about the election of a successor in accordance with the provisions of these bylaws and the IAM Constitution.

Section 6. All Officers, employees or other individuals in this Local Lodge who are responsible for, or handle funds of or for the Local Lodge, shall be bonded in accordance with the IAM Constitution and the IAM Policy relating thereto.

ARTICLE III

THE EXECUTIVE BOARD

Section 1. The Executive Board shall consist of all Local Lodge Officers plus designees to bring the total to 7. The President of the Lodge shall be Chairman of the Executive Board and the Recording Secretary shall be the Secretary of the Executive Board.

Section 2. A majority of the members (5), shall constitute a quorum for Executive Board meetings.

Section 3. The Executive Board shall conduct its business in a methodical and businesslike way, keeping a record of its proceedings and otherwise conducting its affairs according to the principles reflected by the IAM Constitution and these bylaws.

Section 4. The Executive Board shall meet at least once a month to consider any business brought before them. The Chairman and the Secretary of the Executive Board may call a special meeting by notifying all members of the Board.

Section 5. It shall be the duty of the Executive Board to deliberate upon all matters referred to them and, as soon as possible thereafter, report its recommendations to the Lodge.

ARTICLE IV

FEES AND DUES

Section 1. Qualifications for membership in this Local Lodge shall be as provided in the IAM Constitution.

Section 2. The Initiation Fee for this Local Lodge shall be equivalent to one month's dues.

The dues of the Local Lodge are established in accordance with Article IV, Section 3b of the District Lodge Bylaws except as provided in below, and may only be increased above the minimum required by the District Lodge Bylaws by the membership of the Local Lodge in accordance with the IAM Constitution.

Whenever the national per capita tax is raised by action of the District Lodge Convention or by action of the Grand Lodge, the Local Lodge's dues will automatically be raised by an equal amount. Any other increases in dues must be authorized by an amendment to this Constitution in which the vote is by secret ballot.

ARTICLE V

FUNDS

Section 1. The General Funds of this Local Lodge may be disbursed only by an order drawn by the Recording Secretary and countersigned by the President; the check in all cases to be drawn by the Secretary-Treasurer and countersigned by the President.

Section 2. Unless at least seven (7) calendar days notice, by bulletin board or otherwise, has been given the membership, no motion shall be in order to appropriate more than \$100.00 for any purpose, except (1) per capita tax and ordinary bills which are generally in excess of this amount, and (2) strike assistance to sister IAM Lodges in which case not more than \$150.00 may be voted without the seven (7) days notice.

a. No motion to appropriate Lodge funds shall be in order in any meeting of this Local Lodge if made later than two (2) hours after the regular starting hour of the meeting.

b. General funds of this Lodge can be dispersed as a reimbursement to members attending training authorized by the Exec Board.

Section 3. There may be an Emergency Fund established in accordance with the IAM Constitution. No money shall be voted out of this Emergency Fund except by a three-fourths vote of those present and voting at a special or called meeting for this purpose.

ARTICLE VI

COMMITTEES

Section 1. An Auditing Committee of three (3) shall be nominated and elected by the Local Lodge. The Committee shall function as set forth in the IAM Constitution. The Lodge shall audit the books semi-annually.

Section 2. The Finance Committee shall consist of three (3) Trustees. It shall be their duty to examine all bills before their presentation to the membership for approval; to prepare and present a budget at a regular meeting in January, and to advise the membership regarding the financial condition and transactions of the Lodge.

Section 3. The President of this Lodge shall appoint a Relief Committee of 3 members, of which he shall be Chairman. The Relief Committee shall receive all monies drawn for relief benefits and cause same to be paid to the person or persons for whom drawn within forty-eight (48) hours after receipt of same.

Section 4. A Shop Committee consisting of 3 members shall be elected from and by the members employed in each respective shop /unit. If the members fail to elect a Shop /Unit Committee, the President shall appoint the Committee. This Committee shall act as an Organizing Committee, determining the status of new employees, servicing their applications, etc. They shall also report anything of importance under their jurisdiction at the next regular meeting.

Section 5. Stewards shall be elected from and by members in each designated subdivisions of the shop / unit in which they work. If the members fail to elect a Steward, the President shall appoint this Steward.

Section 6. Any Delegate or Representative to be selected by this Lodge shall be elected (or, failing that, appointed by the President) in accordance with the Constitution and bylaws of the Body in which the Delegate or Representative shall represent this Lodge.

Section 7. A Legislative Committee consisting of not more than 5 members may be appointed by the President and shall function in accordance with the IAM Constitution.

ARTICLE VII

DUTIES

Section 1. The duties of this Local Lodge, its officers and members shall be as set forth in the IAM Constitution.

Section 2. The approval of a strike, method of declaring a strike, and the settlement of a strike shall be in accordance with applicable provisions of the IAM Constitution. Federal employees shall follow all applicable laws.

Section 3. It is a policy of this Lodge that members work harmoniously together and not try to gain advantage by discrediting another member. It is a member's duty to present his dues book to the Shop /Unit Committee for inspection when requested to do so and to assist the Shop / Unit Committee, Officers and Business Representatives in carrying out the laws of this Association.

Section 4. No member of this Lodge shall make any agreement with his employer as to working conditions, hours or pay without the consent of the Lodge.

Section 5. Members serving on Committees and losing time in such service shall submit an itemized statement of the expenses incurred to the Local Lodge before receiving payment. It is a policy of this Lodge that such reimbursement shall be in an amount equal to the actual lost wages. Prior approval of the Lodge is required.

ARTICLE VIII

AMENDMENTS

Section 1. Any increase in the amount of initiation and reinstatement fees, Emergency Funds, and Local Lodge dues must be handled on the basis of the procedures specified in the IAM Constitution.

Any other amendments to these bylaws must be handled on the basis of the following procedures:

(a) All proposals must be in writing, signed by not less than five (5) members, and referred to a Bylaws Committee appointed by the President.

(b) Must be read as proposed at two (2) consecutive meetings. Immediately following the second reading, the Bylaws Committee shall submit their recommendations.

(c) Reasonable advance notice must be given to the membership of the time, date and place of the second meeting, and vote to be taken on the Bylaws Committees recommendations.

(d) Each proposal must be considered and voted upon separately. A majority affirmative vote by those present and voting is needed for adoption.

(e) Triplicate copies of approved proposals, together with the master copy of bylaws shall be referred to the International President for approval and designation of an effective date.

ARTICLE IX

RULES OF ORDER

Section 1. Rules of Order shall be as set forth in the IAM Constitution.

ARTICLE X

Section 1. Nothing in these bylaws shall be construed or applied in a manner that will conflict with the provisions of the NFFE FD1 Bylaws and the IAM Constitution. All matters arising and not specifically covered by these bylaws shall be governed by the NFFE FD1 Bylaws and the IAM Constitution.

**Approved For and in behalf of
International President**