IAMAW ★ WILLIAM W. WINPISINGER
Education AND Technology Center

January 10, 2023

Sisters, brothers, and siblings,

I am writing to encourage your local lodge to take advantage of training opportunities at the Winpisinger Center in 2023. The full calendar of leadership, departmental, and staff programs occurring at the Center and online in 2023 is here. Remember that our registration forms are now online. You can enroll members in leadership programs here and in departmental programs here.

With the continued advancement of COVID vaccines and therapeutics reducing the risk of serious illness, hospitalization, and death, we have removed the vaccination requirement. ***Provided that current conditions do not substantially change, proof of vaccination is no longer required from members or guests as of December 1, 2022.*** Our complete list of COVID protocols can be found on the Winpisinger Center website in the FAQ section.

One particular program which I hope your lodge will participate in is the IAM's first Educators Conference which will take place at the Winpisinger Center March 26-31. We expect lodge educators, officers, and activists from all over our union to participate in this conference to share ideas, materials, and techniques to improve and advance education and training throughout our union. You can register members for the IAM Educators Conference here.

Finally, please do not hesitate to contact me if you have other training issues or needs in your lodge. In addition to the full slate of programs at the Winpisinger Center, we can provide online and field training in a variety of subjects.

The IAM is stronger with an educated membership that can lead the changing workplace, advocate for fellow members, and stand up to unfair bosses and company practices. We hope to see you in 2023.

In solidarity,

Mary McHugh
Director, William W. Winpisinger
Education and Technology Center

MM/tjd

cc: IP Martinez, Jr.
GST Cervantes
Asst. Dir. Gruber

24494 Placid Harbor Way, Hollywood, MD 20636 | 301.373.3300 | w3iam.org

International
Association of
Machinists and
Aerospace Workers

9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500

OFFICE OF THE INTERNATIONAL PRESIDENT

January 9, 2023

Re: **2023 Federal Employees Program**
Schedule and Enrollment

To: District Presidents and Secretary-Treasurers and all Local Lodge Presidents and Recording Secretaries with U.S. Federal Government Employees

Dear Sisters, Brothers, and Siblings:

This is the call for the **Federal Employees Program to be held at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland, on the dates listed below**. Offered by the Government Employees Department, this course will provide training in areas specific to the Federal Sector such as collective bargaining, the Hatch Act & legislative action, Prohibited Personnel Practices, ULP and grievance handling, arbitration and an overview of the FLRA. This program will be helpful to stewards, officers, and business representatives that service members in the Federal Sector. It is recommended that participants bring copies of their Collective Bargaining Agreement. Because space in the class is limited to 35 participants, only those who have not previously attended this program will be enrolled. Participants will be chosen on a first come basis, therefore it is extremely important that online registration for each authorized lodge participant be submitted as soon as possible.

Participants attending in-person programs at the Winpisinger Center are no longer required to provide proof of vaccination as of December 1, 2022. Because COVID-19 case numbers are still high in certain areas and vaccines are no longer required, masking may be required in all public places for all participants, guests, and employees at the Winpisinger Center. Any masking requirement is reviewed weekly and participants will be notified in advance if masks will be required while they are at the W3 Center. We will follow CDC guidelines regarding isolation if participants are symptomatic or test positive for COVID-19 while attending programs. Our complete list of COVID-19 protocols can be found in the FAQ section of our website.

Program dates and registration deadlines are listed below. If you have any questions about this program, please contact the Government Employees Department at (301) 967-4500.

FEP	March 5 - 10, 2023 **Register by January 9, 2023**
FEP	October 1 - 6, 2023 **Register by August 7, 2023**

Included in this call letter is the IAM policy letter that details tuition, transportation, and curriculum. Use the link below to register members for this program.

Departmental Program Registration Form

Thank you for your support of this valuable program for our members. With every best wish, I remain in solidarity,

Fraternally yours,

Robert Martinez Jr.
International President

RM/tjd

cc: NP Erwin
Dir. Norman

International Association of Machinists and Aerospace Workers

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September 14, 2015

Subj: William W. Winpisinger Education and Technology Center Tuition and Transportation Subsidy Policy Update

Memorandum to Grand Lodge Representatives, Special Representatives, Directing Business Representatives, Business Representatives, President's and General Chairmen, Recording Secretaries of all Local Lodges, Secretary-Treasurers of all District Lodges, Grand Lodge Auditors and Organizers

From International President R. Thomas Buffenbarger and General Secretary-Treasurer Dora Cervantes

The Policy governing William W. Winpisinger Education and Technology Center Tuition and Transportation Subsidy was recently reviewed and updated to meet present and future expectations. This review is done periodically in order to keep cost down and improve and upgrade the curriculum, which thereby maintains the Winpisinger Center as a successful institution.

Enclosed is the updated policy issued September 14, 2015.

R.T.B. D.C.

Attachment

cc: Executive Council, COSs
Wagoner, Director W3

INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS

9000 Machinists Place, Upper Marlboro, MD 20772

POLICY NO. XI.1

William W. Winpisinger Education and Technology Center Tuition, Transportation Subsidy and Curriculum

ISSUED: September 14, 2015

The IAM will pay full transportation costs under certain conditions for all participants selected to attend any IAM sponsored function at Winpisinger Center. These conditions are as follows:

1. The name(s) of participants attending any function must be in the Winpisinger Center Administrative Office a minimum of eight (8) weeks prior to the starting date of the function.

2. All transportation (air or rail) will be handled for the participant by Grand Lodge's designated agent, Metropolitan Travel Services, based on information provided by the member. 21-day Super Saver air or rail tickets will be purchased for each participant selected to attend a program upon the completion of a Travel Request Form.

3. If there is a cancellation of attendance once a non-refundable ticket has been purchased for any reason other than a doctor's excuse due to illness or death of the participant or a member of their family; the cost of the ticket will be billed to the local or district lodge sending the participant once the ticket expires. If the ticket is used at another time to attend a William W. Winpisinger function the local or district sending the participant will be charged any change fees or costs associated with the use of the ticket. This also applies to Business Representatives or General Chairpersons.

4. If a ticket is purchased after the 21-day Super Saver Fare deadline, any difference in the super saver round trip ticket and actual cost of the ticket will be the responsibility of the participant or lodge sending the participant.

5. Participants from air transportation lodges are requested to travel by employer furnished passes. Should the employer refuse to supply positive space passes; participants should contact their district for assistance.

6. No reimbursement will be made for tickets purchased by the member or their local or district lodge.

7. Should a participant be required to spend a night while traveling to or from the Winpisinger Center, the cost of such accommodations will not be reimbursed by Grand Lodge.

8. Taxis, rental cars, limousines, buses, subways, parking, etc. will not be reimbursed by Grand Lodge.

9. Grand Lodge will bear no travel costs for any dependents.

10. Should a participant elect to drive their own vehicle, they will be reimbursed at the IRS Standard Rate per mile up to a maximum of 1,600 miles round trip or the equivalent of a round trip super saver air fare, whichever is less. Distance will be determined by the member's home address to Hollywood, Maryland.

11. If space permits, carpooling is strongly encouraged when multiple participants from the same local or district lodge are driving. When carpooling, the reimbursement amount will be determined in a manner consistent with Item # 10 above.

Every IAM member attending any function at Winpisinger Center, when the IAM is the primary sponsor, will attend at no charge for his or her room, meals and refreshments.

Depending on space availability, a participant enrolled in a program may bring his or her family for a minimal charge. The family is restricted to the participant's, spouse or partner, and their children who are living at home. Children under the age of 17 must have adult supervision at all times.

Consistent with the requirements of the curriculum, programs will not exceed five days whenever possible, beginning on Sunday and ending the following Friday.

Recruitment for the Leadership Programs will be according to the Official Announcement Packet for the Machinists Leadership and Train-the-Trainer Programs.

Applicants for the Leadership Programs will be enrolled on a first come, first served basis, and will be based upon the allotments allowed for the number of participants in the specific lodge and / or the General Vice President's territory.

If a lodge applies to send a member for Leadership I, II, Advanced or Train-the-Trainer and all the programs have been filled, that member will be placed on a waiting list by date received for that year. All potential participants remaining on the waiting list at the end of the year will be given first choice of dates for the following year, but must resubmit an enrollment form in a timely manner.

Assignment to staff programs will be on the basis of need and will be assigned by their General Vice President.