



July 22, 2025

To: NFFE Local and Council Officials

From: Randy L. Erwin, National President

Subject: Vacancy Announcement – NFFE National Business Representative/Organizer, Corrections/GEO

Sisters, Brothers, and Siblings,

NFFE currently has a National Business Representative/Organizer vacancy for its GEO/corrections units. We are interested in filling this vacancy with a NFFE-IAM member and thus are advertising internally within NFFE.

Applicants for this position must submit a resume listing their experience and qualifications for the position. A position description for National Business Representative/Organizer is attached; applicants are encouraged to address their experience performing the duties of the position listed in the attached position description. We are looking for a person who has the skills and experience to “hit the ground running” and who can be fully functional in this position within a very short period.

The selected applicant for this position will be responsible for servicing GEO locals assigned. The specific duty station is yet to be determined, but the selected applicant will be expected to service NFFE’s east coast correctional units.

Additional requirements of the position:

The successful applicant must be a current member of NFFE, have been a member in regular dues-paying status for the previous two years with no break in paying dues prior to selection as the National Business Representative/Organizer, and maintain their membership for the duration of their employment with NFFE;

Must be willing to relocate to a location mutually agreed to by NFFE and by the selected applicant;

Must be capable of and willing to travel for extended periods of time. The duties of the position demand a heavy travel schedule, and the successful applicant must possess a valid driver's license and have a safe driving record.

This position will be filled at the Journeyman level. Salary for the Journeyman level of the position is currently \$122,022, plus an additional small locality pay stipend depending on your locality.

NFFE/IAMAW will provide the following benefits:

Dental insurance which is paid by the employer;

Medical insurance of which 80% is paid by the employer, with the remaining 20% paid by the employee;

12 paid holidays;

Enrolled in IAM Pension Fund at no cost to employee;

A 401K plan is provided by the employer, with participation at the election of the employee;

Will accrue annual leave and sick leave per pay period based on your number of years of credible service (includes service time as an employee of NFFE, the IAMAW, the Federal government, and the District of Columbia).

Provided a leased vehicle for official union travel which can also be used for limited personal use;

Provided with a laptop computer, internet access, cell phone or equivalent for communications;

Reimbursement for appropriate union business-related expenses associated with their business rep duties (travel, lodging, per diem, miscellaneous expenses, office supplies, etc.).

Resumes will be accepted until close of business August 22, 2024. Please send resumes to NFFE by:

Email: Jai Atkins at jatkins@nffe.org

Mail:

NFFE

1225 New York Ave. NW, Ste 450

Washington, DC 20005

Attn: National President

Fraternally,

A handwritten signature in black ink, appearing to read 'R. Erwin', with a stylized flourish at the end.

Randy L. Erwin

National President